

# Level 3 Award in Education and Training (RQF)



## **COURSE OVERVIEW**

- The TQUK Level 3 Award in Education and Training (QCF) is an **introductory teaching qualification**, which prepares learners for teaching or training in a wide range of contexts.
- It does not develop competence, as **Learners are not required to be in a teaching position**.
- The qualification is **suitable for individuals who wish to teach in the Further Education and Skills Sector** and forms a foundation for those with little or no previous experience of teaching or training.
- The Further Education and Skills Sector includes areas such as:
  - Adult education
  - Further Education (FE) colleges
  - Sixth form colleges
  - Offender learning
  - Schools and Academies
- The **Level 3 Award in Education and Training (QCF)** course is designed to give you the knowledge, confidence and license to teach in the post 16 sector.

## **ABOUT THE QUALIFICATION**

### **This qualification is suitable for individuals who**

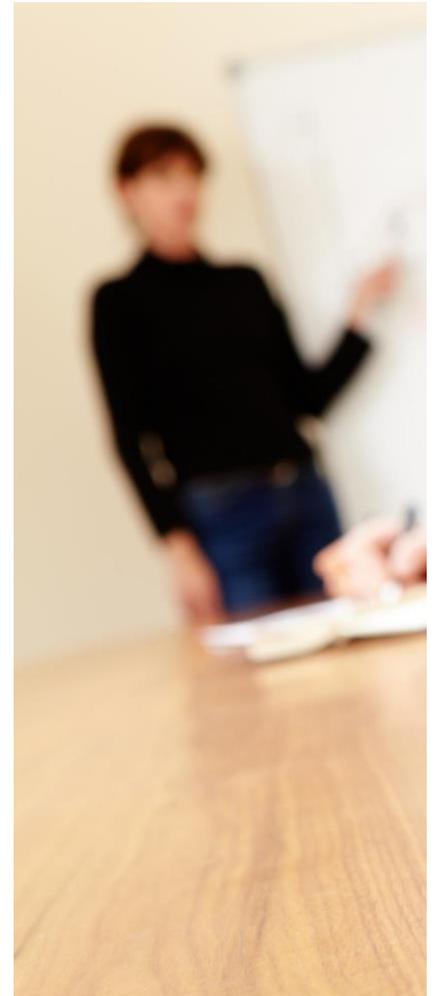
- Are not yet in a teaching role
- Are in a teaching role or who have just started a teaching role
- Want a short qualification
- Have the potential to study at this level, which has the same level of demand as that of study for A-Levels (L2 Literacy)
- Want a qualification without a minimum teaching practice requirement
- May have already achieved some L&D units that can be brought forward into this teaching qualification (known as QCF units)

### **Things you need to know**

- Minimum age – 19+
- Credit value – 12
- Guided Learning Hours (GLH) – 48

### **You will cover the following units**

1. Understanding roles, responsibilities and relationships in education and training.
2. Understanding and using inclusive Teaching and Learning approaches in education and training
3. Understanding assessment in education and training



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### Progression Opportunities

After completing the Level 3 Award in Education and Training it is possible to progress to the Level 4 Certificate in Education and Training or to the Level 5 Diploma in Education and Training.

The progression pathway is outlined below.

Qualification (QCF)	Role
Level 3 Award in Education and Training	New to training and teaching
Level 4 Certificate in Education and Training	Part-time trainer/teacher
Level 5 Diploma in Education and Training	Full-time teacher

## WHAT DO I COVER DURING THIS COURSE?

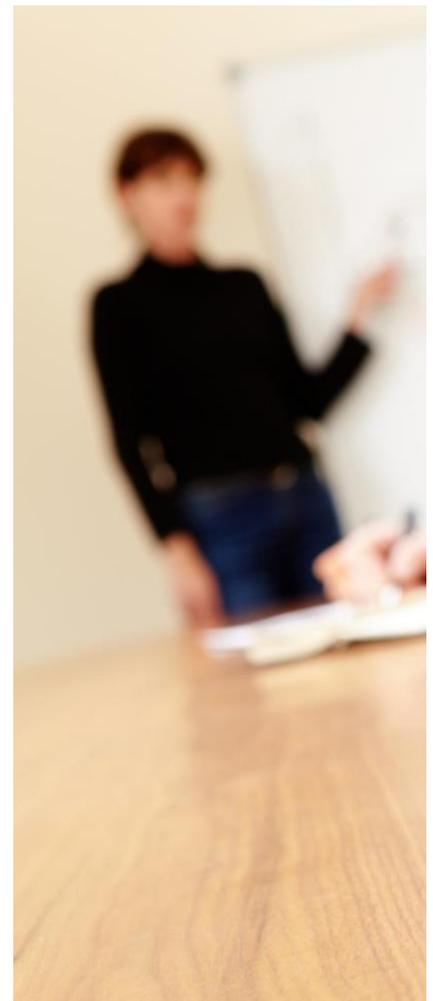
<p>1. Understanding roles, responsibilities and relationships in education and training</p>	<ul style="list-style-type: none"> <li>• In this unit learners will:               <ul style="list-style-type: none"> <li>○ Understand the teaching role and responsibilities within education and training</li> <li>○ Understand ways to maintain a safe and supportive learning environment</li> <li>○ Understand the relationships between teachers and other professionals in education and training</li> </ul> </li> </ul>	<p>GLH: 12 Credit Value: 3</p>
<p>2. Understanding and using inclusive teaching and learning approaches in education and training</p>	<ul style="list-style-type: none"> <li>• In this unit learners will:               <ul style="list-style-type: none"> <li>○ Understand inclusive teaching and learning approaches in education and training</li> <li>○ Understand ways to create an inclusive teaching and learning environment</li> <li>○ Be able to plan inclusive teaching and learning</li> <li>○ Be able to deliver inclusive teaching and learning</li> <li>○ Be able to evaluate the delivery of inclusive teaching and learning</li> </ul> </li> </ul>	<p>GLH: 24 Credit Value: 6</p>

<p>3. Understanding assessment in education and training</p>	<ul style="list-style-type: none"><li>• In this unit learners will:<ul style="list-style-type: none"><li>○ Understand the types and methods of assessment used in education and training</li><li>○ Understand how to involve learners and others in the assessment process</li><li>○ Understand the role and use of constructive feedback in the assessment process</li><li>○ Understand the role and use of constructive feedback in the assessment process</li><li>○ Understand requirements for keeping records of assessment in education and training</li></ul></li></ul>	<p>GLH: 12 Credit Value: 3</p>
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## **ASSESSMENT**

This course has 2 requirements which are assessed:

- 1) Portfolio based on written assignments, case studies, self-reflection and worksheets.
- 2) 60 minute microteaching which involves a 1 x 15 minute microteaching session that is observed and assessed. For the additional 45 minutes, the trainee teacher can either deliver additional microteaching sessions or observe the microteaching sessions of other trainee teachers.



## **COURSE DATES**

- This is a **distance learning course** that can be completed in the learners own time.
- The course must be completed within **12 months** of the start date.
- Assignments will be sent through the **post and/or e mail** to be completed and returned to the course tutor for marking.
- The **microteaching** session must take place 'live' i.e. one of our trained assessors must assess the learner's micro teach session in real time. Skype or other live media can be used but pre-recorded micro teach sessions are not acceptable.
- You will receive timely **feedback** in order to improve your work should you need to.
- After the successful completion of the course learners will receive their **certificate**.

## **COURSE COSTS**

- This course costs **£500**
- The course text book which is available through **Heinemann Work Based Learning** should you choose to purchase one (not essential).